Part I
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Not Ward Specific

WELWYN HATFIELD BOROUGH COUNCIL
ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE – 12 NOVEMBER 2019
REPORT OF THE CORPORATE DIRECTOR (PUBLIC PROTECTION, PLANNING AND GOVERNANCE)

ACTIONS STATUS REPORT

1 Executive Summary

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the meeting on 23 September 2019, those responsible for completing each action and their current status.

2 Recommendation(s)

2.1 That Members note the status of actions which were identified at the Committee meeting on 23 September 2019 as well as actions that are ongoing from previous meetings.

Minute	Action	Responsible	Status/Date Completed
56	Hackney Carriage Terms and Conditions Review Group	James Vaughan	Another working sub-group for the new municipal year was set up with the following Members: J.Cragg, S.Wrenn, K.Thorpe, G.Hayes, M.Cowan. The group met on 4 July 2019 to analyse the results of the consultation and again on 2 October 2019 to ensure that the results of the consultation informed the draft Taxi Terms and Conditions. The updated terms and conditions will be brought back to EOSC in January 2020.
81	Public Health And Wellbeing Strategy Review	Jeanette Hollingsworth	The Committee agreed that a further objective be added to the Public Health and Wellbeing Strategy: “To take all possible action to oppose any reduction in sports and leisure provisions, particularly at Gosling and the indoor sports facilities in Welwyn Garden City.”
86.	Annual Review of the Food Safety Service Delivery Plan	Cheryll Brown	The Committee agreed an additional recommendation that : “Members are concerned about the tightness of staffing and the potential risk to the public from not having a full complement of staff in the area and ask Cabinet to review the situation”

89	Urgent Business	Jo Harding	At the Extra-Ordinary Council Meeting meeting on 19 June 2019 it was agreed that the a Climate Change Group be set up and Members were subsequently nominated: E.Boulton, M.Holloway, F.Marsh, H.Quenet, D.Richardson, J.Weston, S.Wrenn The sub-group met on 16 July 2019, 9 September 2019 and 23 October 2019. The group would bring back an update report to EOSC in January 2020
21.	Actions Update	Helen Johnson (and relevant Officers)	Members asked whether Officers had spoken with Sainsbury with regards to the condition of their car park and the level of detritus. Officers agreed to circulate information to Members following the meeting. Members asked whether the marketing of the electric car scheme to new residential flats in the area had taken place. Officers agreed to circulate an update to Members following the meeting and this was subsequently done on 23 October 2019: "ECar carried out a leafleting campaign locally to 10,000 properties in summer 2017, backed up by social media, local news and WH Life activity. Public use is now quite high and the scheme is performing well. Given further increases in residential flats within the town centre, we have approached ECar Club to see if there are further opportunities to publicise and they propose to: - Carry out online advertising promoting the scheme, with a special sign up offer. - Send a Refer a friend email to customers in the area after the online ads - they both get £15 credit when their friend joins."
23.	Performance Indicators - Quarter 1	Grace Crawford	KPI 23 – The completion rate of all tree maintenance work within the planned programme. It was agreed that a presentation by Tree Officers on their work including tree maintenance, suckers, street light blocking and false acacias would be brought to the next meeting of the Committee in November 2019. KPI 58 – The percentage of minor and other planning appeals allowed against the Council's decision as a percentage of the total number of planning appeals against

			refusals of planning applications. Officers agreed to circulate information following the meeting in September 2019 about the impact of the Council's housing land supply (if any) on the result of the KPI, and this was subsequently done by the Head of Planning on 1 October 2019: "Performance Indicator 58 relates to minor and other planning appeals allowed against the council's decision. The performance for Q1 2019/2020 was 41.7% against a rolling two-year target of 10%. The note states that 12 appeal decisions were received in the quarter of which 5 were allowed. It advises that officers will continue to monitor any identifiable trends in decision-making by the inspectorate and consider adapting approaches accordingly. It is (not yet) the interpretation of officers that housing land supply is having a significant effect on this situation. Officers are acknowledging in their reports and in reports to DMC that the Council does not have a five year housing land supply and that more weight should be given to sustainable housing delivery. This is well understood by the committee and most of the reasons for refusal relate to other important matters such as design and impact on neighbouring amenity. The Housing Delivery Test Action Plan that we were required to prepare earlier this year considers how the Council (and its partners) might improve delivery. It judges that the Council is actually pretty good at determining housing applications (95% of majors, 84% of minors and 90% of others approved within timescale and average 2.6 months). It observes that delay can sometimes occur in the signing of Section 106 agreements for larger and more complex schemes (average 9.7 months). It also notes that the largest time component of delivery is actually the period between permission and construction starting (13.3 months) and construction being completed (ranging from 8.9 months for small schemes of 0-

			4 dwellings up to 26.9 months for large schemes of 100-250 dwellings). The Action Plan therefore states that the Council will continue to maintain these standards of determination and highlights the importance of progressing the Local Plan to allocate new sites for housing development".
24.	Licensing Policy Review	Kate Payne	At the meeting of 23 September the Committee note the results of the consultation set out in Appendix 2 of the report and agreed that the proposed changes to the revised policy at Appendix 1, set to Cabinet on 5 November 2019 and Council for approval 25 November 2019.
25.	Regulatory Services Standards	Cheryl Brown	At the meeting on 23 September the Committee agreed the revised set of regulatory service standards pass onwards for adoption by Full Council on 26 September 2019.
26.	Duty of Care Enforcement for Fly-Tipping	Durk Reyner	At the meeting on 23 September the Committee agreed that an introduction of a Fixed Penalty Notice (FPN) to allow individuals to discharge liability for the duty of care offence by payment of a FPN be recommended to Council. In addition Officers agreed that a report highlighting the scale of fly-tipping in the borough and the potential impact on an FPN to a future meeting of EOSC.
27.	Economic Development Activity	Lisa Devayya	Officer agreed to bring a report on retail strategy and return on investment analysis to a future meeting of the Committee.
28.	Keep Clear Policy – Driveways and Pricing Strategy	Vikki Hatfield	At the meeting on 23 September 2019 the Committee asked Officers to reconsider the level of fees for the provision of an "H-Bar" marking on a driveway and bring back amended proposals to the Committee.

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